



Scaffolding Software

265 Exhibition Street,
Melbourne 3000
Vic 3000
ABN: 34 868 129 045

Terms of engagement for “Scaffolding Software” drawing service:

In these terms

1. “Scaffolding Software” refers to Caysa Pty Ltd atf Caysa Technologies Trust trading as Scaffolding Software
ACN: 007 044 340
2. “Client” refers to a person or organisation that contracts Scaffolding Software to perform the work.

Summary of the service available

Scaffolding Software offers a drawing service to the client of scaffold assemblies for a range of project specific applications, such as construction and maintenance activities in the industrial, commercial and residential sectors.

Drawings typically incorporate, plan, elevation, isometrics and accompanying details as well as a comprehensive bill of quantities (BOQ).

Terms of engagement

1. To engage Scaffolding Software to provide scaffold drawing services, the client must provide a detailed scope of works, together with a confirmation email including a purchase order reference.
2. The Client's scope of works should typically include plans and elevations of the structure or facility that is to have scaffold installed, the duty category, the scaffold system to be utilised, number of lifts and bays required, the extent of the scaffold and a description of the purpose for the scaffold. It should be noted that additional information may also be required by Scaffolding Software based on the complexity, proximity, location and scaffold use.
3. The Client must notify Scaffolding Software if there are changes in site conditions that may affect the original scope of works.

4. The Client must notify Scaffolding Software if there are any issues concerning the work site which are likely to impact upon the scaffolding requirements.
5. All jobs require a minimum of 3 (three) working days from receipt of a confirmation email, the timeframe for the delivery of scaffold drawings will be negotiated with the client based on a review of the client's scope of works by Scaffolding Software.
6. The client must confirm the date and time of the receipt of drawings provided by Scaffolding Software.
7. Requests for any change to drawings that are issued by Scaffolding Software to the client must be conveyed by The Client, in writing, by email within 36hrs of receiving a plan from "Scaffolding Software" otherwise drawings are accepted by the client as being satisfactory.
8. The Client must notify Scaffolding Software in writing immediately if (a) there is any inaccuracy or other defect in the drawings supplied by Scaffolding Software; (b) there is any issue concerning any aspect of the drawings supplied by Scaffolding Software.

Assumptions

1. Scaffold will be installed and dismantled by personnel that are suitably qualified and experienced in the installation and dismantling of the scaffold with appropriate supervision.
2. The bearing capacity of the ground, foundations or structural elements is suitable for the installation of the scaffolding required.
3. The Site complies with all Workplace Health and Safety (WH&S) and Occupational Health and Safety (OH&S) legislative requirements, codes of practice and guidelines.
4. The work is performed in accordance with all relevant industry standards and professional certifications
5. Scaffold components comply with the relevant standards.

Payment Terms

1. Invoices are payable within 14 days after issue (unless other terms are arranged) and invoices will be issued 36 hours after the client receives a drawing.

Limitation of liability

1. Scaffolding Software will not be liable to the Client on any basis for any loss suffered or likely to be suffered by the Client in any way relating to the provision scaffold drawings.

2. The onus is on the Client to carefully check drawings to ensure their accuracy and reliability before using the information in any tender, bid, quote or contract offer.
3. Scaffolding Software accepts no liability for workmanship during the installation and dismantling of scaffold.

Confidentiality

Scaffolding Software will not disclose any commercially sensitive information to any other person or organisation external to the client without written Authorisation from the Client.

Scaffolding Software accepts that it will be receiving information from the Client in order to prepare and complete drawings, and this information is to remain confidential.

Authorised personnel

The following persons are authorised to request this drawings from Scaffolding software

1st Authorised Person : _____

Email Address: _____

2nd Authorised Person: _____

Email Address: _____

Authority to proceed

Signed: _____

Date: _____

Signed Name: _____

Job Title: _____

Company Name _____

This Date of _____